

Housing and Community Development Advisory Committee



Minutes February 17, 2021

Present Members:

Chad Riley, Charles Jean-Baptiste, Dave Myers, Michelle Neylon, Susan Metsker

Present Staff: Jay Leipzig, Viki Schmidt, Hilary Rose-Holland, David Ward, Jesse Mofle, Rachael Wood

Absent Members: Commissioner Fast, Brian Roby, Jennifer Howerton, Sue Huff

Meeting began at 8:31 A.M.

Agenda Item No. 1 Introductions

Agenda Item No. 2 Minutes from August 26, 2020 Meeting

- Viki Schmidt asked if there were any comments, additions, or deletions to the August 26, 2020 committee meeting minutes. Charles Jean-Baptiste moved to accept the minutes; Susan Metsker seconded. On full vote, minutes were approved as presented.

Agenda Item No. 3 CAPER Document

- Viki Schmidt explained that the Consolidated Annual Performance Evaluation Report (CAPER) reports on the CDBG, HOME and ESG Program in a format determined by HUD. Viki presented the 2020 CAPER, due to HUD on March 30, 2021, for discussion and questions. A public hearing to receive comments on the CAPER will be held March 4, 2021. Michelle Neylon made a motion to accept the 2020 CAPER as presented, Dave Myres seconded. On full vote, the CAPER was approved as presented.

Agenda Item No. 4 Public Hearing Date

- David Ward stated that a public hearing will take place on March 4, 2021 at 2:00 P.M. via Zoom Webinar. A twenty-day public notice is required to be published before the meeting and was published on February 5, 2021. Staff and committee members will first accept comments on the 2020 CAPER and will then take comments on community needs to inform the 2022 Action Plan. Attendees are asked to keep their comments to five minutes. Written comment is accepted. Staff will do their best to keep hearings on topic. Finally, staff will e-mail the committee for volunteers to attend the hearing.

Agenda Item No. 5 2021 Action Plan

- Viki Schmidt reported that the 2021 Action Plan was approved by the Board of County Commissioners on October 24, 2020 by a 7-0 vote. The Consortia continues to meet on a bi-monthly basis. Director Jay Leipzig spoke about the plan moving forward for having Housing and Community Development now under the Planning Department.

Housing and Community Development Advisory Committee



Agenda Item No. 6

2022 Application Workshop

- Viki Schmidt reported that the 2022 CDBG Application is being updated. The Application Workshop will take place early in April 2021. It is undecided at this time if the Application Workshop will be held in person or will be virtual via Zoom. Viki stated that last year, everything had to be done virtually due to the COVID-19 pandemic and went smoothly. The same is expected this year if the Application Workshop is held virtually. Applications will be due May 27, 2021.

Agenda Item No. 7

CARES Act Funding

- Viki Schmidt reported that no CDBG CARES Act Funds, and only a small portion of ESG CARES Act Funds, were drawn in 2020 due to an abundance of funding that was required to be used by the end of 2020, which was prioritized by grantees. Viki reported that grantees are now prioritizing CDBG & ESG CARES Act Funds. Viki does not have any concern that the CDBG and ESG CARES Act Funds will be spent in full by their end dates. All committee questions were answered by staff.
- David Ward reported on the expenditure of Housing's CARES Act Funds. David does not have any concerns that the Housing CARES Act Funding will be spent by the grant end dates.

Agenda Item No. 8

Subcommittee Meetings for 2021

- Viki Schmidt states that the CDBG Application Rating Team Subcommittee is scheduled to meet on July 12 or 19, 2021 to review the 2022 CDBG applications and make funding recommendations. It is undecided at this time if this meeting will be in person or will be virtual via Zoom. Viki discussed past Rating Team membership and responsibilities. Viki asked for volunteers to participate on the Rating Team and will e-mail the committee for volunteers.
- David Ward spoke again briefly regarding the public hearing to take place on March 4, 2021. Chad Riley volunteered to attend the public hearing.

Announcements:

- David Ward discussed the COVID Waivers available through HUD and states that Housing is only utilizing these Waivers as needed. Viki Schmidt states that Community Development is also only utilizing these Waivers as needed.
- Viki Schmidt reported that Lenexa has rejoined the Urban County as of January 2021 and their residents can now be served with the HOME Program.
- All committee questions were answered by staff.

Next Meeting Date: August 18, 2021 8:30 A.M. to be decided if in-person or virtual via Zoom

Adjourned: 9:03 A.M.