

Housing & Community Development Advisory Committee

Minutes August 18, 2021

Present Members: Commissioner Fast, Heather Bradley-Geary, Susan Metsker, Dave Myres, Michele Neylon, Chad Riley, and Brian Roby

Present Staff: Viki Schmidt, Hilary Rose-Holland, David Ward, Jessica Hotaling, and Racheal Wood

Absent Members: Charles Jean-Baptiste and Andrew Neenan

Meeting began at: 8:35 a.m.

Agenda Item No. 1 Introductions

Agenda Item No. 2 (Community Development & Housing Item) Minutes from February 17, 2021 Committee Meeting

- Viki Schmidt asked if there were any comments, additions, or deletions to the February 17, 2021 committee meeting minutes. Susan Metsker moved to accept the minutes; Dave Myers seconded. On full vote, minutes were approved as presented.

Agenda Item No. 3 (Community Development & Housing Item) 2022 Action Plan

- Viki Schmidt informed members that they had received written comments from Board members. Viki and David Ward responded to each comment received.
- Viki Schmidt provided an overview of the Action Plan process, reviewed the CDBG funding recommendations completed July 19, 2021 by the CDBG Rating Subcommittee and asked for any questions. Viki added that Lenexa has re-joined the Consortia beginning in 2021. Viki asked for a recommendation of the plan to the Board of County Commissioners. Brian Roby moved to recommend and approve the 2022 Action Plan to the Board of County Commissioners and Susan Metsker seconded. On full vote the plan was approved.

Agenda Item No. 4 (Housing Division Item)

Streamlined Annual (2022) Plan for Johnson County Housing Authority

- David Ward explained that there were no changes to the Streamlined Annual Plan for Johnson County Housing Authority. A formal public process is required to review the plan each year. The plan was presented to the Resident Advisory Board on August 17, 2021. Chad Riley made the motion to approve the Streamlined Annual (2022) Plan for Johnson County Housing Authority. Dave Myres seconded the motion. On full vote the plan was approved.

Agenda Item No. 5 (Community Development Division Item)

CARES Act Funding

CDBG-CV

- Viki Schmidt reported that subrecipients who were awarded for Housing and Public Facility projects under CDBG-CV1 had expended their funds and subrecipients who were awarded for

Public Services projects are continuing to expend their funds. Johnson County received \$32.8 million in Emergency Rental Assistance (ERA) funds that are being administered on behalf of Johnson County by Kansas Housing Resources Corporation (KHRC). CDBG-CV funding is available through August 2023.

Emergency Solutions Grants – CV1: Award Announcement from KHRC

- Hilary Rose-Holland reported that Kansas Housing Resources Corporation (KHRC) has granted an extension for Johnson County subrecipients through December 2021 following a slowdown in spending in relation to the \$32.8 million in KERA funding as well as other CARES funding available in the community. Community Development does not have any concerns that the remaining ESG-CV1 funds will not be expended by the end of the grant cycle.

Agenda Item No. 6 (Community Development Division Item)

ESG Audit Updates

- Hilary Rose-Holland reported that the ESG (Emergency Solutions Grant) Program administered by the Community Development Division had been through two HUD audits. The first HUD audit was for the 2017 Supplemental ESG funding that Johnson County received directly from HUD. This was the first HUD monitoring that had been performed fully remote and it required over 2,000 documents be reviewed, redacted, and emailed. The second HUD monitoring was on KHRC's 2019 ESG funding and Community Development's subrecipient, Johnson County Mental Health, was chosen to be audited. The KHRC audit was smoother as it had a portal to upload all the necessary documentation. Johnson County Community Development came out of both audits with no findings or concerns. Chad Riley asked about the audit selection process. Viki Schmidt explained that each year HUD performs a risk analysis based on new funding sources, length of time since last audit, and amount of funds awarded. As Johnson County had received the supplemental ESG funds as new direct funding an audit was anticipated.

Agenda Item No. 7 (Community Development & Housing Item)

Recertification Process 2022-2024

- Viki Schmidt explained this was a regular process that must be done every 3 years. This is a collaborative effort between CDBG and HOME. Viki Schmidt processes the CDBG section and David Ward processes the HOME side of the recertification. There is a note for the record presented at a Board of County Commissioner Meeting and the Chairman authorizes the recertification prior to submitting the required documents to HUD. David Ward submitted the HOME packet to HUD on June 25, 2021, and Viki Schmidt submitted the CDBG packet to HUD on July 6, 2021. There were two changes made to this recertification pertaining to the HOME funds; the HOME program took over operations in the City of Olathe and the City of Lenexa was added into the Consortium.

Agenda Item No. 8 (Community Development & Housing Item)

Substantial Amendments

- Viki Schmidt reported that City of Olathe is currently working on a Substantial Amendment, they are cancelling 2 projects. Viki Schmidt has received the letter from the Mayor and the public notice is underway. David Ward reported that HOME has two possible substantial amendments and is in communication with HUD on whether the amendments are in fact substantial. The amendments in question include Jurisdictional-taking over of Olathe, adding Lenexa, and recapture-utilizing recaptured 2019 funds for activities beyond normal activities.

Agenda Item No. 8 (Community Development & Housing Item)

Other

- Viki Schmidt requested feedback for the next meeting time. It will be either February 9, 2022 or February 16, 2022. A poll will be sent out toward the end of November to determine the best day. The meeting will continue to be held at 8:30 a.m. on Wednesday mornings.
- David Ward introduced Jessica Hotaling as the new Housing Deputy Director who replaced Jesse Mofle in May. David Ward reported that HCV received a score of 100% on the SEMAP, HCV continues to be High Performers in the eyes of HUD.

Next Meeting Date to be determined.

Adjourned: 9:10 a.m.

DRAFT