

JOHNSON COUNTY AIRPORT COMMISSION
MEETING MINUTES

July 22, 2020 – 9:00 A.M.

Zoom Teleconference Meeting & Airport Commission Board Room

Airport Commission

Present: Weisenburger

Teleconference: Harris, Kissinger, Lehman, Moore, Wittenborn

Absent: Spence

Staff: Dunham, Hails, Otto, Peet, Schoenhofer, Whittaker

Others: Mike Brown, 6th District County Commissioner
Joe Connor, Assistant County Manager
Jay Leipzig, Johnson County Planning Director
Greg Martinette, President SWJCEDC

Chairman Weisenburger called the meeting to order at 9:00 a.m.

I. APPROVAL OF MINUTES

A. June 24, 2020 Meeting & July 9, 2020 Special Meeting

A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MR. HARRIS TO APPROVE THE MINUTES OF THE JUNE 24, 2020 MEETING AND JULY 9, 2020 SPECIAL MEETING AS PRESENTED. APPROVED (6-0)

II. REPORT OF THE CHAIRMAN

Chairman Weisenburger recognized the 5-year service anniversary of Frankie Whittaker, Airfield Specialist. Mr. Whittaker was presented with his 5-year service pin.

III. EXECUTIVE SUMMARY

A. Executive Director Report

Mr. Otto stated that the east side land purchase, as well as the revised economic development incentives policy, were both approved by the Board of County Commissioners, 7-0. He stated that airport staff will continue with due diligence on land purchases prior to closing. Mr. Otto also stated that the revised economic development incentive policy will allow for up to a 75% tax abatement.

B. Deputy Director Report

Mr. Peet provided an update regarding the construction of the Pflumm Road entrance at Executive Airport, which is over halfway complete. Mr. Peet also highlighted the increased traffic counts being realized in the month of June. He explained that this was the third busiest June for New Century AirCenter since 1994.

IV. FINANCIALS

A. Summary of Financials

Mr. Schoenhofer made additional comments and submitted written financial documents for June 2020 expenditures.

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO RATIFY THE JUNE 2020 EXPENDITURES AS PRESENTED. APPROVED (6-0)

V. DISCUSSION ITEMS

a. Consideration for approval of City of Olathe Application No. PR20-0014, for a Final Site Development Plan to allow new neighborhood amenities for the Willow Crossing residential subdivision, located at 147th Street and Haskins Street

Chairman Weisenburger opened the public hearing for this application.

Mr. Leipzig presented the staff report from the Johnson County Planning Department. He explained that is a final site development plan to include amenities and is located inside the designated airport interest area. The City of Olathe planning commission approved this application in June 2020. The application is consistent with both the preliminary plan approved in 2016 and the airport compatibility plan. Staff recommends approval with stipulations as presented.

No public comments were heard. Public hearing was closed for this application.

A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MS. LEHMAN TO RECOMMEND THE APPROVAL OF CITY OF OLATHE APPLICATION NO. PR20-0014, FOR A FINAL SITE DEVELOPMENT PLAN TO ALLOW A NEW POOL, CABANAS, STORAGE BUILDING AND AMENITIES FOR THE WILLOW CROSSING RESIDENTIAL SUBDIVISION, LOCATED AT 147TH STREET AND HASKINS STREET, OLATHE, KANSAS, FOR THE REASONS AND SUBJECT TO THE STIPULATIONS RECOMMENDED IN THE STAFF REPORT. APPROVED (6-0)

Mr. Leipzig announced that the application is scheduled to be presented to the Board of County Commissioners at their regularly scheduled meeting on August 20, 2020.

b. Consideration for approval of site plan for Twist Air FBO at Executive Airport

Mr. Otto introduced this as a new Fixed Base Operator hangar for Executive Airport, with a company that deals in aircraft sales. The site plan does include potential for future restaurant and office spaces stand-alone building.

Mr. Otto announced that the Olathe Planning Commission will see this site plan for approval in August. He further confirmed that the tenant has been paying at the full land lease rate for approximately 2 years, after working through a reduced rate introductory timeframe.

Mr. Peet explained that the FAA approval has been signed off for this site.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. MOORE TO APPROVE THE SITE PLAN FOR TWIST AIR FBO AT EXECUTIVE AIRPORT. APPROVED (6-0)

c. Consideration for approval of a lease amendment for 2 New Century Parkway

Mr. Otto explained that this lease is for the small brick building directly across the street from the Airport Administrative building, which was formally the brig for the Olathe Naval Air Station. He states that there are two changes with this lease amendment. The changes will include the lease extension terms from 2 years to 1 year, and the notice for lease termination would be extended to 180 days.

A MOTION WAS MADE BY MR. WITTENBORN AND SECONDED BY MR. HARRIS TO APPROVE THE LEASE AMENDMENT FOR 2 NEW CENTURY PARKWAY. APPROVED (6-0)

d. Consideration for approval of 2021 Air Show Special Events License

Mr. Otto explained that this 2021 Special Events License has no changes in language from the approved 2020 Special Events License, since there were no recommended changes due to the delay in the 2020 show.

A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE THE 2021 AIR SHOW SPECIAL EVENTS LICENSE. APPROVED (6-0)

e. Consideration for approval to host the 2022 Air Show on Labor Day Weekend

Mr. Otto explained that this would approve the hosting of the 2022 Air Show for Labor Day weekend, but that additional approvals will follow such as the Special Events License Agreement. This approval allows the Dept of Defense request form to be submitted for the Thunderbirds.

A MOTION WAS MADE BY MR. HARRIS AND SECONDED BY MR. WITTENBORN TO APPROVE THE HOSTING OF THE 2022 AIR SHOW ON LABOR DAY WEEKEND. APPROVED (6-0)

f. Consideration for approval of final FY21 budget submission

Mr. Schoenhofer presented the changes in the FY21 budget submission to include a difference in Investment Interest Income, Risk Management Reimbursement, Capital Improvement

Plan/Transfers, Cost Allocation, Employee Benefits, and Request for Additional Resources. Mr. Schoenhofer and Mr. Otto provided additional details on each of these categories and the related changes. It was noted that this submission assumes no activity on the east side development or at 600 New Century Parkway.

A MOTION WAS MADE BY MR. MOORE AND SECONDED BY MR. WITTENBORN TO APPROVE THE FINAL FY21 BUDGET SUBMISSION. APPROVED (6-0)

g. Southwest Johnson County EDC President's Update

Mr. Martinette presented the Southwest Johnson County Economic Development Corporation President's Report.

VI. BUSINESS FROM THE FLOOR

The Chairman announced that during this time of health emergency, the Airport Commission will be prudent with our business agenda, deferring action when feasible, and we will not be accepting open Public Comments for this emergency period.


VII. EXECUTIVE SESSION

No Executive Session was held.

VIII. ADJOURNMENT

There being no further business, at 9:50 am the meeting was adjourned.

MOVED BY MR. HARRIS AND SECONDED BY MS. LEHMAN TO ADJOURN. CHAIRMAN WEISENBURGER ADJOURNED.


John Wittenborn, Secretary


Aaron Otto, Executive Director