

## **Equipment Reserve and Fleet Fund - FY 2020 Budget**

As directed by the Board, staff has worked with various departments to prepare equipment replacement schedules. The Budget and Financial Planning Department has used a phased approach of implementing equipment replacement schedules each year, beginning in FY 2002, to avoid a large “spike”, or increase, in equipment expenditures and property tax levies. The equipment replacement schedules generally include computer hardware and various types of business equipment.

For FY 2005, the equipment replacement process was formalized with the creation of the County’s Equipment Reserve Fund (as described in K.S.A. 19-119). The statute states that the Board of County Commissioners of any county may provide, by adoption of a resolution, for a county equipment reserve fund to finance the acquisition of equipment. Equipment is defined as machinery, vehicles and any other equipment or personal property including, but not limited to, computer hardware and software.

Staff continues to work with departments on updating existing schedules, and implementing new schedules when appropriate. In 2020, the Equipment Reserve transfers increase by \$377,230. This increase is due to increases in DHE for medical examiner and one-time Med-Act increases. The Equipment Reserve Fund is carrying a fund balance of \$5,196,385 as of March 31, 2019.

In FY 2017, at the direction of the County Manager, action was taken to separate general fund fleet/vehicles from the Equipment Replacement Fund and have them managed by the County Fleet Manager. As a result of this action, excluding the Sheriff and Med Act, there are Fleet Fund transfers made for all general fund departments that have vehicles. The Fleet Fund is carrying a fund balance of \$4,109,970 as of March 31, 2019.

The table on the following page shows the proposed amount of funding for each existing department’s schedule for both Equipment Replacement and Fleet Funds.

**Funding for Equipment Replacement and Fleet Schedules in the FY 2020 Budget**

Department	Equipment Replacement Funds			Fleet Funds		
	FY 2019 Budget	FY 2020 Budget	% Change 2019-2020	FY 2019 Budget	FY 2020 Budget	% Change 2019-2020
Appraiser	\$44,623	\$44,623	0%	\$29,000	\$29,000	0%
Board of County Commissioners	\$12,908	\$12,908	0%	\$0	\$0	0%
Budget & Financial Planning	\$9,228	\$12,028	30%	\$0	\$0	0%
Corrections	\$0	\$0	0%	\$160,552	\$160,552	0%
County Manager's Office	\$25,130	\$24,630	(2)%	\$0	\$0	0%
Department of Health & Environment	\$27,274	\$127,274	367%	\$42,726	\$50,632	19%
Department of Technology & Innovation	\$40,000	\$40,000	0%	\$3,000	\$3,000	0%
Developmental Supports	\$0	\$0	0%	\$148,654	\$148,654	0%
District Attorney	\$38,500	\$38,900	1%	\$8,500	\$8,500	0%
District Courts	\$160,000	\$134,030	(16)%	\$0	\$0	0%
Elections	\$21,000	\$21,000	0%	\$4,000	\$4,000	0%
Emergency Mgmt. and Communications	\$195,000	\$195,000	0%	\$9,029	\$9,029	0%
Facilities	\$27,000	\$27,000	0%	\$50,000	\$50,000	0%
Human Resources	\$13,580	\$13,580	0%	\$0	\$0	0%
Human Services Department	\$28,000	\$28,000	0%	\$12,000	\$12,000	0%
Justice Information Management System	\$51,418	\$51,418	0%	\$0	\$0	0%
Legal	\$9,954	\$9,954	0%	\$0	\$0	0%
Med-Act	\$945,079	\$1,245,079	32%	\$0	\$0	0%
Motor Vehicle	\$25,000	\$25,000	0%	\$0	\$0	0%
Planning	\$11,935	\$12,435	4%	\$20,000	\$20,000	0%
Public Works	\$0	\$0	0%	\$1,033,716	\$1,048,716	1%
Records & Tax Administration/Archives	\$5,321	\$5,321	0%	\$0	\$0	0%
Treasury and Financial Management	\$15,000	\$15,000	0%	\$3,200	\$3,200	0%
<b>Total:</b>	<b>\$1,705,950</b>	<b>\$2,083,180</b>	<b>22.1%</b>	<b>\$1,524,377</b>	<b>\$1,547,283</b>	<b>2%</b>