

JCDS GOVERNING BOARD MEETING MINUTES May 19, 2020

1.0 Call to Order

Mr. Kyle Russell, Chairperson, called the meeting to order at 5:32 p.m. Board members present were: Dale Chaffin, Gayle Richardson, Kyle Russell, Bob Duncan, Rick Marien, and Debbie Scott Williams. Absent: Robert Stephan. Others in attendance were Chad VonAhnen, Executive Director and staff members Shelly May, Tim Arnold, Mandy Flower, Melissa Reeves, and Shelly Toft. Also, in attendance was Michael Ashcraft, County Commissioner and Joe Connor, Assistant County Manager.

This meeting was conducted through Zoom Videoconferencing. Ms. Toft read the compliance order and guidelines to conduct the meeting virtually.

2.0 Minutes

Mr. Chaffin moved and Mrs. Scott Williams seconded to approve the April 21, 2020 minutes as written. Motion approved 6-0.

3.0 Financial Reports

Mr. Arnold referenced the financial reports in the packet and commented on how the budget through April has been affected by the CoVid-19 Pandemic. At the present time, the net effect is not as bad as expected, but revenue reductions in the next few months may be problematic.

Commissioner Ashcraft noted in the discussion that property tax payments are being monitored by the county. As of the present time, collections are the same as last year.

Mr. VonAhnen noted that JCDS does not receive sales tax revenue from the county's general fund, just revenue from property taxes and motor vehicle taxes. Mr. VonAhnen stated that for the current year, \$370,000 in expenses will need to be reduced. This is expected to be more complicated for the 2021 budget. The county has pushed back the 2021 budget planning calendar to mid-July in an attempt to work with the most complete and accurate information.

Commissioner Ashcraft commented that the Deputy County Manager, Mr. Maury Thompson, is the county's point person for clarification on accessing any available CARES Act funding and Mr. VonAhnen stated that JCDS has received \$116,000 for CoVid-related expenses to date.

Mrs. Richardson moved and Mr. Chaffin seconded to accept the April 2020 financial report as prepared. Motion accepted 6-0.

4.0 Presentations

Mr. VonAhnen began the CoVid-19 update discussing Appendix K, a provision to the contract with the state to allow alternative service options and retainer payments to be made to providers during the pandemic. Language is still being worked out through an InterHab workgroup.

Mr. VonAhnen shared data on the agency's available personal protective equipment (PPE) and noted that staff continues to secure these items. It has been interesting to note that the staying home of individuals supported is resulting in better health and a drop in urgent care and emergency room visits.

Ms. May stated that JCDS has a total of 20 individuals back in a variety of Day Services. This includes the Elmore Center, Emerging Artists, Papercrete Works, and Mar-Beck's community site. The plan is to add

additional individuals to locations as work is available. This will be conducted on a slow basis and appropriate staffing levels will accompany the individuals. Referrals for supported employment are open and the Circles of Support for each individual will be reviewing the best options for returning to work. United Healthcare is paying for transportation for up to twelve individuals currently for competitive employment.

Ms. May reported that the JCDS blog on the website should be reviewed for the most current information regarding return to work.

The End Dependence Grant funding is being discontinued as of September 1, 2020. Ms. May is engaging with the Sunflower and United Healthcare managed care organizations (MCOs) to see if they may be interested in continuing some of the components of the grant. Depending on what happens, some staff positions may be affected.

Working remotely for case managers has seen billing activity increase from 48% to 66% and Ms. May reported service quality continues to be quantified through a survey process, along with information provided from providers, MCOs, and the state.

Ms. Flowers reported the Community Developmental Disabilities Organization (CDDO) continues to work extensively with provider organizations to share information, secure PPE, assist with concerns and individual issues, share operational plans on all providers with the state and help with virtual day service options.

Mrs. Reeves shared the agency's current Communications Plan, noting the robust communications efforts being undertaken to keep staff, families, individuals served, providers, and other interested stakeholders up to date on how the agency is currently operating. Mrs. Reeves commented on how families are actively engaged on social media and noted a photo shoot by NBC would be taking place featuring comments by CDDO employee, Mrs. Debby Slifer. The coverage will be shown several times on Wednesday, April 22, 2020.

Mrs. Scott Williams asked how families are doing with the altered visitation options. Mr. VonAhnen stated staff is having regular communication with families that have their child at home with them and families can visit the residential units to see their family member outside and with social distancing. This has been working well and some families have expressed concerns about "opening up" and appreciate the agency's slow and cautious approach. Although visitors are still not allowed into the homes, some limited and social distancing outings have begun. One most recently noted has been a well-received fishing expedition.

5.0 Board Action Items

Mr. VonAhnen shared the proposed contract extension document to provide funding for the next six months from the State of Kansas.

Mr. Chaffin moved and Mrs. Richardson seconded to authorize the Executive Director, Mr. Chad VonAhnen, to sign the Johnson County Developmental Supports Amendment to the Participating CDDO Agreement FY2020, effective July 1, 2020. Motion carried 6-0.

6.0 Board Committees/Liaisons

Mrs. Scott Williams reported the Friends of JCDS has several construction projects taking place at various houses at the present time. Mr. Marien added the board has a new member and Ms. Bowers continues to obtain a significant number of grant opportunities.

Mrs. Richardson stated the Families for KanCare Reform group is considering affiliating with InterHab under the new family group option.

7.0 Director's Items

Ms. Flowers reported Eligibility Determination and BASIS meetings were continuing to be done in a timely manner.

Mrs. Reeves advised the board to let her know if anyone had any interest in writing a piece for the web blog.

Mr. VonAhnen reminded everyone the Mark D. Elmore Center was still closed to the public.

8.0 Adjournment

Mr. Duncan moved and Mr. Chaffin seconded to adjourn the meeting at 6:52 p.m. Motion passed 6-0.

Minutes approved via motion on June 23, 2020 – virtual meeting due to Covid-19 Pandemic.

Mr. Robert Duncan, Secretary

Recorded by:
Shelly Toft